

ASH PARISH COUNCIL

Clerk: Julie Ferguson. Chilthorne Knapp, Chilthorne Domer, Yeovil, BA22 8QZ

Tel: 07783 475200

E-mail: clerk@ashpcsomerset.com

Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Ash Parish Council**
Time... **19:00hrs**
Date... **Monday 3rd April 2023**
Venue... **Ash Pavilion**

Councillors will be discussing all the items listed on the Agenda.

Yours faithfully

Julie Ferguson

Julie Ferguson
Parish Clerk
27 March 2023

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken. A record of public participation shall not be included in the Minutes.

Reports from District and County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Ash and the wider local community (if applicable to the local community).

AGENDA

- 23/1 To receive apologies for absence and to approve the reasons given** (LGA 1972 s85(1))
- 23/2 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)
- 23/3 To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1))
- 23/4 Matters to report from a previous meeting**
- 23/5 Planning decisions report**
- 23/6 Planning applications**
- 23/7 Finance** – To approve the payment schedule for March 2023
- 23/8 Finance** – To approve the cashbook and bank reconciliation to 28th Feb 2023
- 23/9 Finance** – To note the 2023 EOY Budget spend and bank balances
- 23/10 Finance** – To review and approve the 2023-24 Risk Management Scheme
- 23/11 Finance** – To consider a Budget/Precept Setting Report for publication on the Parish website.
- 23/12 Finance – To consider quotes for the Ground Maintenance Contract 2023-24**
Quote 1 (3 yr contract) – 26 cut and mulch basis
Year 1 £12,805.00
Year 2 £13,189.15
Year 3 £13,584.82

Quote 2 (3 yr contract) – 26 cut and mulch basis
Year 1 £5500.00
Year 2 £5500.00
Year 3 £5500.00

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Quote 3 (3 yr contract) – 16 cut and collect and waste disposal basis

Year 1 £7000.00

Year 2 £7000.00

Year 3 £7000.00

Quote 4 (1 yr contract) – 16 cut and collect and waste disposal basis

Year 1 £33,764.68

23/13 Finance – To agree to purchase a new noticeboard

23/14 To review and update Ash Parish Council Cemetery Charges

23/15 To consider a Draft Cemetery Risk Assessment and appoint Cllr responsibility to update as required

23/16 To consider a Draft Recreation Ground Risk Assessment and appoint Cllr responsibility to update as required

23/17 Reports – To receive reports from:

- a. Parish Councillors
- b. Working Groups

23/18 Clerks report and correspondence

23/19 Items for the next agenda

23/20 Date of next meeting – 8th May 2023 (Cllrs to note - All agenda items to be notified to the Parish Clerk by Wed 26th April 2023)

23/21 Exempt Session – Exclusion of the Press & Public

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

23/22 To consider employing a Cemetery Caretaker including responsibilities for memorial inspections (NAMM training required) and agree terms and conditions of employment

23/23 To consider employing a Playground Caretaker including responsibilities for playground inspections (training required) and agree terms and conditions of employment

End of Agenda