

ASH PARISH COUNCIL

Minutes of the meeting held on Monday 07th July 2025 at 7.00pm, Ash Pavilion.

Present: Cllrs S Davey, Chairman, Caz Halfhide, A Groves, T Groves, A Britten, Z England. Z Bougourd Clerk
One member of the public

Public Forum – it was noted that Ash Pavillion does not currently have accessible toilet facilities. This was highlighted at the Village Fete. After some discussion it was agreed that Cllrs England & Britten will obtain a “ballpark figure” to convert part of the existing changing room area to an accessible w.c. This will be tabled at the next Pavillion working party meeting. It was also agreed to table changing the Pavillion Committee title to the more accurate Pavillion Working Party at the next PC meeting. Cllr T Groves advised that stage 3 of the tree plan for the recreation area would be tabled at the next meeting of the working party.

25/122 Somerset Council, Councillor’s Report: July 2025. No report was available.
Cllrs Pearlstone & Bailey sent apologies

25/123 To Co-Opt Member to the Parish Council. Following an application for co-option from Marysia Trebley the Parish Council unanimously agreed to accept the application and welcomed Marysia to the Council.

25/124 Acceptance of office – co-option. Marysia Trebley signed the acceptance of office, witnessed and counter signed by the Clerk.

25/125 Apologies for Absence – no apologies were given, all Cllrs were present

25/126 Declarations of Interest – no declarations were given.

25/127 To approve and sign Minutes of the Parish Council Meeting held on 02nd June 2025 Approved.

25/128 Matters arising (other than those on the agenda)

- a. Role allocation.** After discussion the following allocation was proposed – subject to confirmation by Cllrs at the next meeting.

Cllr Davey:, Cemetery, Churchyard and Pavilion, Lengthsman, Grass Cutting/Ground Maintenance.

Cllr Halfhide: Finance, Budget, Village Hall Liaison, Pavillion, Play area and Recreation ground , Events Co-Ordinator and HR Representative. Cemetery/fees/rules

Cllr T Groves: Trees, Pavilion (Committee to be updated as working party), Play Area and Recreation Ground and Planning

Cllr A Groves: Website and communications, Pavilion (Committee to be updated as working party) and Highways – includes traffic, speed watch, street scene and Play area and Recreation Ground

Cllr England : School Liaison, Cemetery and Churchyard, Structural/ Pavilion, Carparks

Cllr Britten: Structural/ Pavilion, Millennium Wood, Environmental Champion, Carparks

Cllr Trebley: School Liaison/Hill View School, Village Events, Village coffee morning/surgery when available.

Clerk to the Council: Zannette Bougourd. Tel: 01935571050
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- b. Lengthsman Contract.** It was noted that the specification on file was not a list of regular tasks, but an indication of tasks that may be required during the year. Some are seasonal and there are occasions when additional tasks are required. Clerk to draft contract for Lengthsman. Noted that the Ranger contract was correct – clerk to remind contractor to sign a copy.

25/129

Matters for report:

Cloud Next – migrate PC domain update. Compliant domain name Ash-somerset-pc.gov.uk.

It was agreed that the Clerk will contact Cloud Next to instruct the migration of the current site to ash-somerset-pc@gov.uk. After some discussion regarding IT support, all Counsellors recognised that Cllr A Groves has provided reliable and highly appreciated IT support for a considerable time, however with recent IT issues which are proving challenging to resolve, it was considered prudent for future planning to source an IT support company. Cllrs T Groves & A Britten will use their contacts to investigate this matter further.

Pavillion Door replacement: Date for fitting. August 09th 2025. After discussion it was agreed to cut 15 keys for distribution to current key holders.

25/130

Planning Applications:

Proposal: Conversion, partial demolition and extension of The Old Stables to provide a single dwellinghouse, together with a change of use of adjoining land.

Location: Stone Farm 110 Main Street Ash Martock Somerset TA12 6PB

Applicant: Mr & Mrs D Dunning

Application Type : Full Application

Application Number: 25/00673/FUL

This is a minor boundary amendment – no objections

Proposal: Creation of an agricultural access.

Location: Land At 346869 121767 Milton Lane Ash Martock Somerset

Applicant: Coombes

Application Type : Full Application

Application Number: 25/01095/FUL

No objections.

25/131 Planning Decisions: None to note

25/132 Planning Notifications:

Proposal: Application to reduce the whole crown of No. 4 trees (3 Limes and 1 Horse Chestnut) by 20% as shown by the Yeovil District Council (ASHO 1) 1984 Tree Preservation Order.

3 Lime Trees (Ash No.1 TPO 1984 GR: 347497/120644). 20% crown reduction to maintain health and structure of trees and ensure sufficient clearance below overhanging branches in neighbouring gardens.

Location: Highlands House 21 Main Street Ash Martock Somerset TA12 6NU

Applicant: Mr Jolyon Woodard

Application Type : Tree Preservation Order

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Noted

25/133 Finance –

To approve and sign the Bank statements – June 2025 to date. Signed

To approve and minute payment requests. – Signed

To approve and sign bank reconciliations June 2025 to date- Signed

Cllr Trebley enquired re the funds currently held in two deposit accounts and allocation rationale – Cllr Halfhide & Clerk will send breakdown to Cllr Trebley. Additionally all allocations are available on the website.

25/133 Parish Council Matters: Email retention Policy. Tabled and approved unanimously.

25/134 Parish Matters: To consider and approve Risk Assessment – Millennium Wood Festival.
Approved.

25/135 Parish Matters: Track Lease fee – to agree and note payment. Noted

25/136 Parish Matters: Access path to Recreation Ground/Play Area. It was noted that the current surface could prove difficult for some users. Cllr England will revert with a quote to replace the surface with tarmac

25/137 Parish Matters: Review of 2025 Playground inspection report & identify works required.
Deferred to next meeting

25/138 Parish Matters: Somerset Council Enhanced Highways Maintenance update. - Noted

External reports to note:

a) Cartgate development -noted, no comments

b) SC Transport Plan - noted

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Nominations for Chairs Award 2025: Cllr A Groves presented her nomination; this was agreed unanimously and will be submitted to Somerset Council by the Chairman. Closing date 18th July 2025

Meeting closed at 21.10hrs

Next meeting August 4th @ 7pm

Clerk to the Council: Zannette Bougourd. Tel: 01935571050
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