

ASH PARISH COUNCIL

Dear Councillors, you are summoned to the Ash Parish Council Meeting on Monday 13th April 2026 @7pm at Ash Pavillion.

Clerk to the Council.



The Parish Council Meeting will be held on Monday 13th April 2026 commencing at 7pm to discuss and take decisions on Parish business as outlined on the Agenda.

Subject to Standing Orders 3e & 3f Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 15 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting.

- 1. Public Forum**
- 2. Somerset Council, Councillor's Report: April 2026**
- 3. Apologies for absence**
- 4. Declarations of Interest**
- 5. To approve and sign Minutes of the Parish Council Meeting held on 02nd March 2026**
- 6. Matters arising (other than those on the agenda)**
 - a. Newly consecrated Cemetery – update re fees/rules/regulations.
 - b. SID – location identification/what three words
- 7. Finance:**
 - a. To approve and sign the Bank statements – March 2026 to date
 - b. To approve and minute payment requests. See Appendix A
 - c. To approve and sign bank reconciliations March 2026 to date
 - d. Approve asset list March 2026
 - e. Sign off year end accounts
 - f. Complete AGAR Section 1&2
- 8. Village Fete – Permission to hold event on 20/06/26 and request risk assessment.**
- 9. To consider quote/report re playground equipment**
- 10. Maintenance & update re community defibrillators**
- 11. Note report from Playground Company**

Clerk to the Council: Zannette Bougourd. Tel: 01935571050
Email: clerk@ash-somerset-pc.gov.uk

ASH PARISH COUNCIL

12. Standing Items:

- i. **Parish Matters** - reports

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11: Parish Council Matters - website: To consider quotes to commission a dedicated Parish Council website.

Quote: Parish Online

Quote: My Parish Council

12: To consider increase of Clerks contracted hours, currently 7 hours per week, due to increased workload requested increase to 10 hours per week.

13: Date of next meeting:

- **Annual Parish Meeting 18th May 7pm**
- **Annual Parish Council Meeting immediately following the Annual Parish Meeting.**

ASH PARISH COUNCIL

Minutes of the meeting held on 2nd March 2026 @ 7pm at Ash Pavillion

Present: Cllr S Davey, Chair C Halfhide, Vice Chair, A Britten, T Groves. Cllr J Bailey & Clerk Z Bougourd

25/232 Public Forum. No members of the public were present.

25/233 Somerset Council, Councillor's Report: March 2026. Noted that the recent excessive rainfall has resulted in numerous potholes across the County- contractors are prioritising work and endeavouring to repair dangerous sites first. Somerset Council have proposed an additional 5 million pounds for road maintenance. The Octagon Theatre in Yeovil has raised the required finance to refurbish the premises. More Special Educational Needs and Disability assessments are resulting in increased demands for services. Somerset Council are meeting on the 3rd March to set the budget for the next financial year.

25/234 Apologies for absence: Cllrs Z England, A Groves & M Trebley submitted apologies – noted.

25/235 Declarations of Interest. No declarations submitted.

25/236 To approve and sign Minutes of the Parish Council Meeting held on 2nd February 2026. Minutes were approved and signed.

25/237 Matters arising (other than those on the agenda)

- a. Newly consecrated Cemetery – update re fees/rules/regulations. Ongoing – Cllr Davey dealing.
- b. SID – location identification/what three words – ongoing – Cllr Davey & Cllr Britten will meet to assess location sites. Noted that when the unit are installed, one person must be either Chapter 8 trained or have a license to work on the roads.
- c. Dog control/Public Spaces Protection Order/dog fouling & dog control. Noted that the areas to be submitted for dog control and dog fouling offences are:
 - i. Churchyard @ Holy Trinity Church, Ash
 - ii. Cemetery @ Main Street, Ash.
 - iii. Play area adjacent to recreation ground Main Street Ash.
 - iv. Millennium Wood.
 - v. Dog fouling Order only:
 1. Recreation ground and adjacent carpark Main Street, Ash.

The Council resolved to submit the above-named areas to Somerset Council. Approved unanimously.

- d. Report to Somerset Council re dog incidents in Millennium Wood. Clerk will submit report and map to Somerset Council before 20th March 2026. Consultation will go out for public comment after this date.

25/238 Finance:

- e. **To approve and sign the Bank statements** – February 2026 to date – approved and signed
- f. **To approve and minute payment requests.** See Appendix A – approved and signed
- g. **To approve and sign bank reconciliations** February 2026 to date- approved and signed.

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25/239 Planning: Application Type : Certificate of Lawful Use or Development
Application Number: 26/00335/COL – notification to PC only - noted

25/240 Parish Council Matters: Consider Cllrs Statement of Assurance re Code of Conduct, documents circulated to Cllrs previously. Agreed that Cllrs will sign statement of assurance – Clerk will circulate electronic copies for signature.

25/241 Parish Council Matters - website:

- h. To consider a dedicated Parish Council website. Noted that legislation requires that a Parish council must have an accessible website. The current website has general information on it that could be found elsewhere. Clerk will source quotes to migrate Parish council information and archives to another site. The website address must remain with the Parish council – other content may become obsolete unless a resident wants to develop a Village site. Notice will be given prior to any permanent changes.
- i. Note copyright re publication of images. Noted that any images available on the web are likely to be subject to copyright and will not be used in the future.

2. Standing Items:

- a. **Parish Matters** – reports – nothing to report.

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Resolved.(no members of the public present)

25/242 Parish Matters - Grounds Maintenance / lengthsman contract – consider quotes. The council considered three quotes, after discussion it was agreed that the current contractor provides a good competitively priced service and knows the maintenance areas. Resolved to appoint RA Evis as contractor.

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ASH PARISH COUNCIL

APPENDIX A

Payments for authorisation. March 2026

CiLCA	Milage/parking (1/3 share)	Clerk	13.46
Defib Store	Replacement batteries/pads(pd by card)		507.60
CiLCA	March 2026	Clerk	135.66
CiLCA	HMRC		30.60
C Halfhide	Pav cleaning supplies		33.46
Millennium Wood	Annual management fee		1060.00
Clerk	Printer cartridges		217.68
Playground Company	Playground inspection		130.80

Signed:.....Date:

Ash PC March 2026 Bank recs for signature							Instant Call savings account		
								Type	Payee
Date	Type	Payee	Description	Money rec'd	Payments		Opening balance 01/03/26		87609.65
02/03/2026	SO	Evis RA	Grounds Maintenance		458.33		Income/Interest February		33.12
02/03/2026	SO	KL Bungay	Pav cleaning		102		Transfer to C/A SID PMT		5000
02/03/2026	SO	HMRC			94.92		Closing balance 24/03/26		82642.77
02/03/2026	SO	Clerk Feb			412.18				
02/03/2026	DD	British Gas			273.7				
02/03/2026	FPI	CiLCA adjustment		47.24					
03/03/2026	DD	BT Group			43.92				
03/03/2026	DEP	500085		40			95 day call account		
03/03/2026	TFR	Transfer from reserve		5000			Opening balance		53606.8
03/03/2026	FPO	T Groves/fuel			10.01		Interest		123.75
03/03/2026	FPO	CiLCA travel expenses			21.8		Closing balance 29/12/25		53730.55
03/03/2026	FPO	Mark1 - IT support			54				
03/03/2026	FPO	Evis RA			235				
03/03/2025	FPO	Courtfield farm	Rec trees		1300.89				
09/03/2026	DEB	Virtual LL			6.5				
09/03/2026	FPI	Trusson		30					
17/03/2026	FPI	Country Memorials		30					
17/03/2026	PAY	Service charges			5.35				
20/03/2026	DEB	Defib store			507.6				
27/02/2026	DEB	M&S			40				
28/03/2026	SO	Clerk March			94.92				
28/03/2026	SO	HMRC			412.18				
30/03/2026	DD	British Gas			225.79				
30/03/2026	FPI	Trusson		20					
31/03/2026	FPI	Trusson		20					
				5187.24	4299.09				
Opening Balance									
02/03/2026	3967.66								
INCOME	5187.24								
EXPENDITURE	4299.09								
BALANCE C/F	4855.81								
SIGNED									
NAME									
DATE									

ASH PARISH COUNCIL REGISTER OF FIXED ASSETS - 31 March 2026						
ASSET DETAIL	ASSET LOCATION	VALUES			Notes (policy detail)	Annual check completed?
		Historical Cost	Historical cost with additions/deductions 2024/5	Insurance values 2024/25		Insurance values 2025/26
Pavilion	Rec ground	£ 213,815.00	£ 213,815.00	£ 308,261.00	Pavilion	£ 321,189.00
Millennium Wood shed	Millennium Wood	£ 600.00	£ 600.00	£ 763.00	Timber shed	£ 801.00
Pavilion shed	Rec ground	£ 1,200.00	£ 1,200.00	£ 1,604.00	Pavilion Shed	£ 1,684.00
TOTAL		£ 215,615.00	£ 215,615.00	£ 310,628.00	Buildings	£ 323,674.00
Play Equipment (New)	Rec ground	£ 48,654.00	£ 48,654.00			
Willow Den	Rec ground	£ 200.00	£ 200.00			
TOTAL		£ 48,854.00	£ 48,854.00	£ 65,843.00	Playground equipment	£ 67,818.00
Dog bins (4)	Rec ground, Millennium Wood, Burrough Street, Witcombe	£ 800.00	£ 800.00			
Noticeboards (2)	Main Street and Burrough Street	£ 2,000.00	£ 2,000.00			
Grit bins (3)	Rec ground entrance, Milton, village car park entrance	£ 416.27	£ 416.27			
Hamstone planters (3)	Main Street	£ 768.00	£ 768.00			
Adopted telephone kiosks (2)	Main Street and Milton	£ 2.00	£ 2.00			
Seats (7)	Burrough Street, Main Street, Cemetery, playground, Pavilion, Millennium Wood	£ 2,500.00	£ 2,500.00			
Lamp post planters	Main Street	£ 2,000.00	£ 2,000.00			
Barrier planters	Main Street	£ 300.00	£ 300.00			
Bus Shelters (2)	Main Street and Burrough Street	£ 7,796.00	£ 15,590.00			
Dog waste bag bin	Millennium Wood	£ 147.18	£ 147.18			
Wooden Bench	Millennium Wood	£ 1,024.00	£ 1,024.00			
Teak Bench	Pavilion	£ 1,000.00	£ 1,000.00			
Half barrow planter	Main Street	£ 100.00	£ 100.00			
Wheelbarrow	Main Street	£ 300.00	£ 300.00			
TOTAL		£ 19,153.45	£ 26,947.45	£ 19,729.00	Street furniture	£ 19,000.00
Water bowser	Shed behind Pavilion	£ 100.00	£ 100.00			
Pressure washer	Shed behind Pavilion	£ 200.00	£ 200.00			
Irrigation System	Cemetery	£ 500.00	£ 500.00			
Strimmer & hand tools	Shed behind Pavilion	£ 200.00	£ 200.00		Gardening equip, plant & machinery	
TOTAL		£ 1,000.00	£ 1,000.00	£ 1,030.00		£ 1,600.00
Traffic cones (10), high visibility jacket (2) Road signs (2)	Pavilion cupboard	£ 200.00	£ 200.00			
Steel cabinet	Pavilion office	£ 200.00	£ 200.00			
Pavilion Chairs	Pavilion	£ 360.00	£ 4,000.00			
Pavilion Tables	Pavilion		£ 2,000.00			
Office printer	Pavilion office	£ 150.00				
Projector and screen	Pavilion office	£ 445.00	£ 445.00			
Office equipment Laptop (held by Clerk)	Clerks home	£ 667.00	£ 667.00		General contents inc. computer & anc. equip.	
TOTAL		£ 2,022.00	£ 7,512.00	£ 2,432.00		
Defibrillators, cabinets & additional pads (3)	Pavilion, Milton and Village Hall	£ 2,807.98	£ 3,557.98			
Speed Indicator devices x2(purchased 2026)	Main Street Ash x2		£ 5,915.00		Speed Indicator Devices	
TOTAL		£ 2,807.98	£ 9,472.98	£ 5,000.00	Defibrillator gen. cover	£ 10,250.00
Chain link fencing	Rec ground and Cemetery extension	£ 2,340.00	£ 2,340.00			
Wooden fence	Rec ground					
Wooden fence	Millennium Wood					
Wooden fence	Village car park					
Disabled access gates (3)	Rec ground (2) and Millennium Wood	£ 2,995.00	£ 3,261.00			
TOTAL		£ 5,335.00	£ 5,601.00	£ 5,495.00	Gates and fences	£ 8,240.00
Tarmac surface	Pavilion car park	£10,000	£10,000			
Tarmac surface	Village car park	£15,000	£15,000			
TOTAL		£25,000	£25,000	£ 25,750.00	Other surfaces	£ 51,500.00
Basis of Valuation: Nominal Valuation						
Cemetery		£ 1.00	£ 1.00			
Cemetery extension		£ 1.00	£ 1.00			
Village Car Park		£ 1.00	£ 1.00			
Millennium Wood		£ 1.00	£ 1.00			
Recreation ground and play area		£ 1.00	£ 1.00			
TOTALS		£ 319,792.43	£ 340,007.43	£ 435,907.00		£ 482,082.00

Additions since last Financial Year
Speed indicator devices x £5,915.00

Annual Governance and Accountability Return 2025/26 Form 3

To be completed by Local Councils, Internal Drainage Boards and other Smaller Authorities*:

- where the higher of gross income or gross expenditure exceeded £25,000 but did not exceed £15 million; or
- where the higher of gross income or gross expenditure was £25,000 or less but that:
 - are unable to certify themselves as exempt (fee payable); or
 - have requested a limited assurance review (fee payable)

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return 2025/26

1. Every smaller authority in England that either received gross income or incurred gross expenditure exceeding £25,000 **must** complete Form 3 of the Annual Governance and Accountability Return at the end of each financial year in accordance with *Proper Practices*.
2. **The Annual Governance and Accountability Return is made up of three parts, pages 3 to 6:**
 - The **Annual Internal Audit Report** **must** be completed by the authority's internal auditor.
 - **Sections 1 and 2** **must** be completed and approved by the authority.
 - **Section 3** is completed by the external auditor and will be returned to the authority.
3. The authority **must** approve Section 1, Annual Governance Statement, before approving Section 2, Accounting Statements, and both **must** be approved and published on the authority website/webpage **before 1 July 2026**.
4. An authority with either gross income or gross expenditure exceeding £25,000 or an authority with neither income nor expenditure exceeding £25,000, but which is unable to certify itself as exempt, or is requesting a limited assurance review, **must** return to the external auditor by email or post (not both) **no later than 30 June 2026** Reminder letters will incur a charge of £40 +VAT:
 - the Annual Governance and Accountability Return Sections 1 and 2, together with
 - a bank reconciliation as at 31 March 2026
 - an explanation of any significant year on year variances in the accounting statements
 - notification of the commencement date of the period for the exercise of public rights
 - Annual Internal Audit Report 2025/26

Unless requested, do not send any additional documents to your external auditor. Your external auditor will ask for any additional documents needed.

Once the external auditor has completed the limited assurance review and is able to give an opinion, the Annual Governance and Accountability Return **Section 1, Section 2 and Section 3 – External Auditor Report and Certificate** will be returned to the authority by email or post.

Publication Requirements

Under the Accounts and Audit Regulations 2015, authorities **must** publish the following information on the authority website/webpage:

Before 1 July 2026 authorities **must** publish:

- Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited;
- **Section 1 - Annual Governance Statement 2025/26** approved and signed, page 4
- **Section 2 - Accounting Statements 2025/26** approved and signed, page 5

Not later than 30 September 2026 authorities **must** publish:

- Notice of conclusion of audit
- **Section 3 - External Auditor Report and Certificate**
- **Sections 1 and 2 of AGAR** including any amendments as a result of the limited assurance review. It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.

Guidance notes on completing Form 3 of the Annual Governance and Accountability Return (AGAR) 2025/26

- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR. *Proper Practices* are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end and the subsequent work by the external auditor.
- Make sure that the AGAR is complete (no highlighted boxes left empty) and is properly signed and dated. Any amendments **must** be approved by the authority and properly initialled.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- Use the checklist provided below to review the AGAR for completeness before returning it to the external auditor by email or post (not both) no later than 30 June 2026
- The Annual Governance Statement (Section 1) **must** be approved before the Accounting Statements (Section 2) and evidenced by the agenda or minute references, even where approved on the same day.
- The Responsible Financial Officer (RFO) **must** certify the accounts (Section 2) before they are presented to the authority for approval. The authority **must** in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- Make sure that the copy of the bank reconciliation to be sent to your external auditor with the AGAR covers all the bank accounts. If the authority holds any short-term investments, note their value on the bank reconciliation. The external auditor **must** be able to agree the bank reconciliation to Box 8 on the accounting statements (**Section 2, page 5**). An explanation **must** be provided of any difference between Box 7 and Box 8. More help on bank reconciliation is available in the *Practitioners' Guide**.
- Explain fully significant variances in the accounting statements on **page 5**. Do not just send a copy of the detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete numerical and narrative analysis to support the full variance.
- Additional costs may be incurred if additional audit work is required.
- Make sure that the accounting statements add up and that the balance carried forward from the previous year (Box 7 of 2025) equals the balance brought forward in the current year (Box 1 of 2026).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights which **must** be a single period of 30 working days for inspection (this excludes weekends and public holidays) which **must** include the first 10 working days of July.
- The authority **must** publish on the authority website/webpage the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2026**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes have been completed?		
	Has all additional information requested, including the dates set for the period for the exercise of public rights , been provided for the external auditor?		
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?		
Section 1	For any statement to which the response is 'no', has an explanation been published?		
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?		
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?		
	Has an explanation of significant variations been published where required?		
	Has the bank reconciliation as at 31 March 2026 been reconciled to Box 8?		
	Has an explanation of any difference between Box 7 and Box 8 been provided?		
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? NB: do not send trust accounting statements unless requested.		

***Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices**, can be downloaded from www.nalc.gov.uk or from www.ada.org.uk

Annual Internal Audit Report 2025/26

ENASH PARISH COUNCIL

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.			
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.			
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.			
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.			
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.			
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.			
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.			
H. Asset and investments registers were complete and accurate and properly maintained.			
I. Periodic bank account reconciliations were properly carried out during the year.			
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.			
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. <i>(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")</i>			
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.			
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations <i>(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set)</i> .			
N. The authority has complied with the publication requirements for 2024/25 AGAR <i>(see AGAR Page 1 Guidance Notes)</i> .			
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.			
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

DD/MM/YYYY

DD/MM/YYYY

DD/MM/YYYY

ENTER NAME OF INTERNAL AUDITOR

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date

DD/MM/YYYY

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

ENASH PARISH COUNCILTY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		
	Yes	No*	'Yes' means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

13/04/2026

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2025/26 for

ENASH PARISH COUNCILITY

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	88,517	124,865	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	50,900	52,100	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	14,821	9,043	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	4,865	6,891	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	24,508	37,918	<i>Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	124,865	141,199	<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	124,865	141,119	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	334,092	340,007	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	☐	☐	<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

ENASH PARISH COUNCILITY

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify/do not certify* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

External Auditor Name

ENTER NAME OF EXTERNAL AUDITOR

External Auditor Signature

SIGNATURE REQUIRED

Date

DD/MM/YYYY

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 2026” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **ASH PARISH COUNCIL**

County area (local councils and parish meetings only): **SOMERSET**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Zannette Bougourd Clerk/RFO**

Date: **12/04/2026**

		£	£
Balance per bank statements as at 31/3/2026:			
Lloyds Current account		4,826.4	
Lloyds Instant Access		82,642.8	
Lloyds 95 day call account		53,730.6	
[add more accounts if necessary]			
			141,199.7
Petty cash float (if applicable)		-	-
Less: any unpresented cheques as at 31/3/2026 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/2026			
			-
Net balances as at 31/3/2026 (Box 8)			141,199.7

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]
County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- variances of £100,000 or more require explanation regardless of the % variation year on year;
- **New from 2025/26 onwards:** variances of £500,000 or more in Box 3 require explanation regardless of the % variation year on year for smaller authorities with income and/or expenditure exceeding £6,500,000

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	88,517	124,865				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	50,900	52,100	1,200	2.36%	NO		
3 Total Other Receipts	14,821	9,043	-5,778	38.99%	YES		Bank interest (£2263.00) reduced by £422.00, Cemetery fees(£977.50) reduced by £487.00, Post Office(£930.00), reduced by £750.00 (reduced usage), VAT (£876.00) reduced by £2765.00) Grant/other receipts £898.00. Unallocated £474.00.
4 Staff Costs	4,865	6,891	2,026	41.64%	YES		Clerk employed for 12 months, last year only employed for six months.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	24,508	37,918	13,410	54.72%	YES		Two speed indicator devices £5915.00. Replacement doors/Pavillion £4289.00. Tarmac path to play area £2475. Defibrillator supplies £456.00.
7 Balances Carried Forward	124,865	141,199				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	124,865	141,199				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	334,092	340,007		1.77%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable



SCHOOL
PLAYGROUND
SPECIALISTS



Ash-Somerset Parish Council

301285

31/03/2026

31/03/2026

Quotation Ref: **301285**

Valid For: **30 Days**

Please find our quotation for the outdoor development at your school below on the next page. Once you have had a look through our quotation, please feel free to contact us with any questions.

By Choosing to work with The School Playground Specialists, you will benefit from the following:

- Over 50 Years of play industry experience & outstanding Customer Service
- Products with market-leading guarantees
- The UK's only independent play provider

We trust that our proposal meets your requirements and expectations in full. If you wish to make amendments or have additional questions about the products or services offered, please do not hesitate to contact us.

Yours sincerely,

Dan Crabtree

Quotation Breakdown

Description	Price
Option one Supply & Install of the following. 1 x Zip Line (21m)	£13,172.06
Quotation Total (excl VAT)	£13,172.06
Customer Community Funding (Available until 1 st of May 2026)	-£731.78
Quotation Total (excl VAT)	£12,440.28
Option two Supply & Install of the following. 1 x Inclusive Flush Level Roundabout 30m2 of Highly Durable Rubber Bonded Mulch	£13,842.44
Quotation Total (excl VAT)	£13,842.44
Customer Community Funding (Available until 1 st of May 2026)	-£769.02
Quotation Total (excl VAT)	£13,073.42

Terms of Quotation

- i. This quotation will remain open for acceptance for a period of 30 days. If you are unable to confirm your order within this period, we will endeavour to keep any increases to a minimum. The School Playground Specialists Ltd reserves the right to reject an order where supplies of products are no longer available.
- ii. All prices quoted are exclusive of VAT. (Excluding VAT)
- iii. The following terms and conditions, together with the particulars and any express terms set out on the order acknowledgement, shall represent the entire agreement between The School Playground Specialists Ltd and the client.
- iv. A binding contract will only be entered into once the client has confirmed their order in writing and The School Playground Specialists Ltd has accepted it.
- v. Any delivery/installation dates provided by The School Playground Specialists Ltd staff will be done in good faith but may be subject to matters outside our control.
- vi. Every reasonable step will be taken to ensure the works are started and completed within an agreed time scale. The progress will be subject to ground conditions, weather conditions and matters beyond the control of The School Playground Specialists Ltd.
- vii. After entering into a contract, should the client wish to cancel/withdraw from the agreement, the client will be responsible for all reasonable costs borne by The School Playground Specialists Ltd. Where The School Playground Specialists Ltd have committed to products and materials to fulfil this contract's terms, full payment of any outstanding invoices shall be made and where appropriate.
- viii. Our standard credit terms are seven days from receipt of any invoice unless otherwise agreed.

- ix. All goods shall remain the property of The School Playground Specialists Ltd until full settlement of the invoice. No access restriction will be enforced, preventing the removal of unpaid goods if this course of action is necessary.
- x. The client is responsible for ensuring no planning consent is required for any equipment or buildings before installation.
- xi. The School Playground Specialists Ltd will guarantee the installation of equipment and any new safer surfaces specified in this quotation for two years from the completion date. Normal wear and tear, vandalism, puncture damage, damage caused by strimming around the base of timber posts, removal of graffiti or the use of improper cleaning materials/equipment, 'Acts of God' (such as waterlogging of the ground causing loosening of posts) and damage caused by activities outside the uses for which the equipment and surfacing are intended are excluded from the terms of the guarantee.
- xii. The client is responsible for undertaking annual safety checks (preferably by an independent qualified inspector). Regular and documented maintenance inspections should be at least quarterly, and visual checks should be conducted weekly or when found appropriate for site use. Any damage or build-up of algae, moss or dirt must be rectified immediately. All timber and steel components must be checked annually and prepared, cleaned and coated with an appropriate preservative/paint. All moving parts must be regularly checked and replaced where necessary with approved spares (approved by The School Playground Specialists Ltd or the original manufacturers of the equipment)
- xiii. We reserve the right to modify or to change the design of any of our products illustrated in our marketing material in the interest of progress without prior notice.



**SCHOOL
PLAYGROUND
SPECIALISTS**

www.schoolplaygroundspecialists.co.uk | info@schoolplaygroundspecialists.co.uk
01244 267685 | 07547177203

The School Playground Specialists Ltd

Vickers Way, Broughton, Chester, CH4 0FX



the **play** inspection company

Annual Inspection

Ash Parish Council - Somerset

Ash Recreation Ground

Main Street, Ash, TA12 6NS



API Associate



Unit 5, Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
t- 01202 590675 e- info@playinspections.co.uk

[www. playinspections .co.uk](http://www.playinspections.co.uk)



Inspection Scope for RPII Annual Inspectors

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Indoor and Outdoor Annual Inspectors (where relevant) on the RPII Register of Inspectors when undertaking inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

For the avoidance of doubt, references to compliance relate only to those aspects that can be assessed visually or manually, within the limitations of a non-dismantling, non-destructive inspection, and without the use of specialist equipment.

The following standards define the technical framework within which inspections are carried out; not all requirements within these standards can be verified during an inspection. The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report; any comments will be made using the principles of BS EN 1176 as guidance only, rather than as a formal assessment of compliance.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to EN 1176. We have not assessed these against the requirements of EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

- BS EN 15312** Free access multi-sports equipment
- BS EN 14974** Skateparks
- BS EN 16630** Permanently installed outdoor fitness equipment
- BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism. Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a basic manual stability check appropriate to a visual

inspection and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. For the purposes of this inspection, “reasonably accessible” means accessible without the use of specialist access equipment, tools, or unsafe working practices. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector’s knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a ‘design risk assessment’ provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a ‘suitable and sufficient assessment’ of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

Responsibility of the Owner/Operator The owner/operator has overall responsibility for the safety, management, and ongoing maintenance of the play equipment and surrounding area. This includes ensuring that equipment is appropriately installed, inspected, maintained, repaired, and managed in accordance with the relevant standards, manufacturer guidance, and applicable legislation

Inspections undertaken by RPII Annual Inspectors contribute to the owner/operator’s discharge of these responsibilities but do not replace the requirement for the owner/operator to carry out suitable and sufficient risk assessments, routine monitoring, and maintenance, or to act on identified defects and recommendations. Responsibility for initiating or undertaking any actions arising from this report rests solely with the Client.

The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Inclusion or exclusion within this table does not imply an exhaustive assessment; all inspections and checks are subject to the limitations described within this methodology. Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall inspection responsibilities as detailed in the relevant standards. RPII Annual Inspectors may, where readily available, refer to manufacturer installation instructions for general context, but do not check against these in full on any item as inspections are focused on compliance with relevant standards and maintenance defects; the responsibility for ensuring that installation instructions are adhered to lies with the owner and the installer.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
				Very Low	Low	Moderate	High	Very High
				1	2	3	4	5
				No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality
				Severity>>				
Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3). Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.								

Equipment has been assessed to the following standards where relevant:

BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
 BS EN 14974 (Facilities for users of roller sports equipment)
 BS EN 15312 (Free access multi-sports equipment)
 BS EN 16899 (Parkour Equipment)
 BS EN 16630 (Outdoor Fitness Equipment).

Ash Recreation Ground

Inspection Ref: 3006052

Site Ref: 67011

Inspected: 10-March-2026 - 12:08 by Leon Pope (RPII Annual Inspector)

Risk Assessment: 12 Moderate Risk

**Location:**

The site is partially overlooked by properties in the local community

Disabled Access:

Some accessible features - The area includes limited accessible elements; however, aspects of the layout, surfacing, or equipment may present barriers to use for some people with disabilities without reasonable adjustments or assistance.

8 - Low Risk

Item: Site General
Manufacturer: Owner/Operator
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

There are trip hazards at the edges of the pathway - Remove trip hazard

Finding 2

There are trip hazards present - Remove trip hazard

5 - Very Low Risk

Item: Sign
Manufacturer: Not Identified
Surface Type: N/A
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

It is recommended that signage, with information including the site address, contact information for maintenance issues and emergency contact details are provided for the facility - Provide in accordance with the recommendations

4 - Very Low Risk

Item: Gate - Self Closing
Manufacturer: Jacksons Fencing
Surface Type: Bitmac
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

6 - Low Risk

Item: Gate
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

The gate/s was / were locked or secured at the time of the inspection and a full inspection could not be undertaken - Complete inspection of gate/s when re-opened

Finding 2

There are missing end caps - Replace

6 - Low Risk

Item: Gate - Maintenance
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 3



Finding 1

The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate - Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

Finding 3

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

Finding 2

There is / are post or end caps missing / damaged on the item - Replace missing / damaged post or end caps

8 - Low Risk

Item: Fence - Steel Mesh
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 5



Finding 1

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

Finding 3

An incorrect fixing or fixing method has been used - Replace with appropriate fixings to manufacturer specification

Finding 5

There is some graffiti present - Remove the graffiti

Finding 2

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

Finding 4

The adjacent foliage is overhanging - Cut back and maintain

8 - Low Risk

Item: Bench
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

10 - Low Risk

Item: Picnic Table
Manufacturer: Not Identified
Surface Type: Concrete
Item Quantity: 2
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 6



Finding 1

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

Finding 3

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

Finding 5

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

Finding 2

There is moderate damage to the surface - Repair the damaged areas of surfacing

Finding 4

Bolt cap cover/s missing or damaged - Replace

Finding 6

There is weed / vegetation growth within the surface - Remove weed / vegetation growth

8 - Low Risk

Item: Litter Bin
Manufacturer: Wicksteed Playgrounds
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 4



Finding 1

There is some graffiti present - Remove the graffiti

Finding 2

There is no liner present in the litter bin - Provide as required

Finding 3

There is surface corrosion / rust present on the item - Consider treating the item

Finding 4

The item has sharp edges that have the potential to cut if impacted - Provide a 3mm radius to exposed edges if possible, or remove sharp edges

8 - Low Risk

Item: Giant Rope Swing
Manufacturer: Hags
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 2



Finding 1

NOTE - The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations. - Inspect in accordance with the manufacturers recommendations

Finding 2

There is some wear to the connecting links - Monitor for any further deterioration and replace when 40% worn

12 - Moderate Risk

Item: Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 8



Finding 1

There are areas or parts of the posts x4 that have rotted with evidence of rot in the remaining posts - Replace all affected timbers

Finding 3

There are areas or parts of the platforms that have rotted - Replace all affected timbers

Finding 5

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

Finding 7

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process. Timber splits may also create rough / splintering edges. - Monitor, sand down any rough edges and ensure the splits do not cross through fixing points of the structure and/or cause any instability

Finding 2

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 4

There are areas or parts of the climbing panel that have rotted - Replace all affected timbers

Finding 6

Bolt cap cover/s missing or damaged - Replace

Finding 8

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

12 - Moderate Risk

Item: 1 Bay 2 Seat (Cradle)
Manufacturer: Playdale Playgrounds Ltd
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 5



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 3

Bolt cap cover/s missing or damaged - Replace

Finding 5

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

Finding 2

There are areas or parts of the posts x2 that have rotted with evidence of rot in the remaining posts - Replace all affected timbers

Finding 4

The bush / bushes is / are showing signs of wear - Monitor for any further deterioration and replace as required

6 - Low Risk

Item: Spring Bird
Manufacturer: Ledon
Surface Type: Rubber Tiles
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: Yes

Total Findings: 5



Finding 1

The end of handgrips and/or footrests have a cross section of less than 15cm² and fail to meet the requirements of BS EN 1176 Part 6 - Monitor - No action given the risk assessment

Finding 3

The paint is flaking off the metalwork - Rub down and re-paint

Finding 5

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

Finding 2

There is some minor damage to the main body - Monitor for any further deterioration and replace as required

Finding 4

The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting - Treat any rusting components and repaint

12 - Moderate Risk

Item: 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 7



Finding 1

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

Finding 3

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

Finding 5

Bolt cap cover/s missing or damaged - Replace

Finding 7

The swing seat connectors have some wear present - Monitor for further deterioration and replace when 40% worn

Finding 2

There are areas or parts of the posts x1 that have rotted with evidence of rot in the remaining posts - Replace all affected timbers

Finding 4

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

Finding 6

The bush / bushes is / are showing signs of wear - Monitor for any further deterioration and replace as required

9 - Low Risk

Item: Cone Climber
Manufacturer: Tayplay Ltd
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

The rim has been damaged - Repair or replace the item / affected part

8 - Low Risk

Item: Basket Swing - Type 1
Manufacturer: Hags
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

6 - Low Risk

Item: Multi Play (Junior)
Manufacturer: Hags
Surface Type: Grass Matrix Tiles
Item Quantity: 1
Equipment Compliance: Yes
Surface Area Compliance: Yes

Total Findings: 1



Finding 1

This item is satisfactory - no work required -

12 - Moderate Risk

Item: Goal End
Manufacturer: Not Identified
Surface Type: Carpet System
Item Quantity: 1
Equipment Compliance: No
Surface Area Compliance: N/A

Total Findings: 6



Finding 1

A clearly visible facility sign should be provided in a prominent position with the wording as detailed BS EN 15312- the equipment is not intended for children less than 3 years old- the warning - Do not climb on the framework or nets- the warning - Do not hang on the ring (if provided)- the warning - Do not wear rings or other jewellery- name and telephone number of the administrator- number to call in case of accident - Provide signage to BS EN 15312

Finding 3

Parts of the steel on this item have corroded excessively and the metal has perforated in places - Ensure all affected areas are treated and repaired

Finding 5

The goal end has been located within the play area and there is some potential for users to be struck by stray balls - Monitor and review risk assessment regularly

Finding 2

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

Finding 4

There is some graffiti present - Remove the graffiti

Finding 6

There is/are finger entrapments in the framework and the item fails to meet the requirements of BS EN 15312 Clause 4.4.2.2 Entrapment of fingers - Monitor - No action given the risk assessment

9 - Low Risk

Item: Wicker Den
Manufacturer: Natural Feature
Surface Type: Bark Mulch
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 1



Finding 1

There are sharp projecting branches at varying heights which may cause facial or eye injuries - Remove the projecting branches

10 - Low Risk

Item: BMX Track
Manufacturer: Not Identified
Surface Type: Grass
Item Quantity: 1
Equipment Compliance: N/A
Surface Area Compliance: N/A

Total Findings: 2



Finding 1

NOTE - BMX tracks are not currently covered by any specific British or European Standard; comments made in the report are based on the principles of other standards (UCI - BMX Track Guide / BS EN 14974 RPII Guidance) and associated maintenance issues and the area has been risk assessed accordingly - Refer to additional findings

Finding 2

Signage of the wheeled sports area should be provided as recommended in BS EN 14974; this will include, but not exclusively, the use of the area, a recommendation to wear protective equipment, emergency contact details etc - Provide signage as recommended by BS EN 14974 for wheeled sports areas

Findings information

8 - Low Risk (Finding 1)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



Finding: There are trip hazards at the edges of the pathway **Action:** Remove trip hazard

i 8 - Low Risk (Finding 2)

Item: Ancillary Items - Site General
Manufacturer: Owner/Operator

Risk Level: L - Low Risk
Surface: N/A



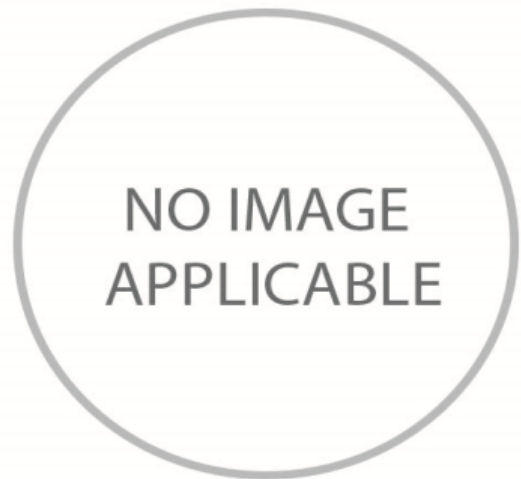
Finding: There are trip hazards present

Action: Remove trip hazard

5 - Very Low Risk (Finding 1)

Item: Ancillary Items - Sign
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: N/A



Finding: It is recommended that signage, with information including the site address, contact information for maintenance issues and emergency contact details are provided for the facility

Action: Provide in accordance with the recommendations

0 - Risk Assessment not Undertaken (Finding 1)

Item: Gates - Gate
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass



Finding: The gate/s was / were locked or secured at the time of the inspection and a full inspection could not be undertaken

Action: Complete inspection of gate/s when re-opened

6 - Low Risk (Finding 2)

Item: Gates - Gate
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are missing end caps

Action: Replace

0 - Risk Assessment not Undertaken (Finding 1)

Item: Gates - Gate - Maintenance
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass



Finding: The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate

Action: Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

6 - Low Risk (Finding 2)

Item: Gates - Gate - Maintenance
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is / are post or end caps missing / damaged on the item
Action: Replace missing / damaged post or end caps

6 - Low Risk (Finding 3)

Item: Gates - Gate - Maintenance
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The surface has eroded in some areas and may be slippery in wet conditions
Action: Reinstate the surface

6 - Low Risk (Finding 1)

Item: Fences - Fence - Steel Mesh
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some damage to the fence sections

Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 2)

Item: Fences - Fence - Steel Mesh
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There are projecting bolt thread(s) present

Action: Remove excess thread length and deburr or provide cap

8 - Low Risk (Finding 3)

Item: Fences - Fence - Steel Mesh
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: An incorrect fixing or fixing method has been used
Action: Replace with appropriate fixings to manufacturer specification

6 - Low Risk (Finding 4)

Item: Fences - Fence - Steel Mesh
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: The adjacent foliage is overhanging
Action: Cut back and maintain

i 0 - Risk Assessment not Undertaken (Finding 5)

Item: Fences - Fence - Steel Mesh
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass



Finding: There is some graffiti present

Action: Remove the graffiti

i 8 - Low Risk (Finding 1)

Item: Ancillary Items - Bench
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: There is algae, silt or moss growth on the surface resulting in slippery conditions

Action: Clean and treat appropriately

i 8 - Low Risk (Finding 1)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Concrete



Finding: There is algae, silt or moss growth on the surface resulting in slippery conditions

Action: Clean and treat appropriately

i 8 - Low Risk (Finding 2)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Concrete



Finding: There is moderate damage to the surface

Action: Repair the damaged areas of surfacing

i 6 - Low Risk (Finding 3)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Concrete



Finding: There is some evidence of rot in the timber

Action: Monitor for any further deterioration and replace as required

i 4 - Very Low Risk (Finding 4)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Concrete



Finding: Bolt cap cover/s missing or damaged

Action: Replace

i 10 - Low Risk (Finding 5)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Concrete



Finding: There are areas or parts of the timber on the structure that have rotted

Action: Replace all affected timbers

6 - Low Risk (Finding 6)

Item: Ancillary Items - Picnic Table
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Concrete



Finding: There is weed / vegetation growth within the surface

Action: Remove weed / vegetation growth

0 - Risk Assessment not Undertaken (Finding 1)

Item: Ancillary Items - Litter Bin
Manufacturer: Wicksteed Playgrounds

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass



Finding: There is some graffiti present

Action: Remove the graffiti

i 2 - Very Low Risk (Finding 2)

Item: Ancillary Items - Litter Bin
Manufacturer: Wicksteed Playgrounds

Risk Level: V - Very Low Risk
Surface: Grass



Finding: There is no liner present in the litter bin

Action: Provide as required

i 6 - Low Risk (Finding 3)

Item: Ancillary Items - Litter Bin
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: There is surface corrosion / rust present on the item

Action: Consider treating the item

i 8 - Low Risk (Finding 4)

Item: Ancillary Items - Litter Bin
Manufacturer: Wicksteed Playgrounds

Risk Level: L - Low Risk
Surface: Grass



Finding: The item has sharp edges that have the potential to cut if impacted

Action: Provide a 3mm radius to exposed edges if possible, or remove sharp edges

i 0 - Risk Assessment not Undertaken (Finding 1)

Item: Swings - Giant Rope Swing
Manufacturer: Hags

Risk Level: N - Risk Assessment not Undertaken
Surface: Grass Matrix Tiles



Finding: NOTE - The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations.

Action: Inspect in accordance with the manufacturers recommendations

i 8 - Low Risk (Finding 2)

Item: Swings - Giant Rope Swing
Manufacturer: Hags

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some wear to the connecting links

Action: Monitor for any further deterioration and replace when 40% worn

! 12 - Moderate Risk (Finding 1)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: M - Moderate Risk
Surface: Grass



Finding: There are areas or parts of the posts x4 that have rotted with evidence of rot in the remaining posts

Action: Replace all affected timbers

i 6 - Low Risk (Finding 2)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

! 12 - Moderate Risk (Finding 3)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: M - Moderate Risk
Surface: Grass



Finding: There are areas or parts of the platforms that have rotted
Action: Replace all affected timbers

i 9 - Low Risk (Finding 4)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: There are areas or parts of the climbing panel that have rotted
Action: Replace all affected timbers

6 - Low Risk (Finding 5)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: There is some evidence of rot in the timber

Action: Monitor for any further deterioration and replace as required

4 - Very Low Risk (Finding 6)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: V - Very Low Risk
Surface: Grass



Finding: Bolt cap cover/s missing or damaged

Action: Replace

6 - Low Risk (Finding 7)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process. Timber splits may also create rough / splintering edges.

Action: Monitor, sand down any rough edges and ensure the splits do not cross through fixing points of the structure and/or cause any instability

6 - Low Risk (Finding 8)

Item: Activity Equipment - Multi Play (Toddler)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

i 6 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Cradle)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

! 12 - Moderate Risk (Finding 2)

Item: Swings - 1 Bay 2 Seat (Cradle)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: M - Moderate Risk
Surface: Grass Matrix Tiles



Finding: There are areas or parts of the posts x2 that have rotted with evidence of rot in the remaining posts

Action: Replace all affected timbers

4 - Very Low Risk (Finding 3)

Item: Swings - 1 Bay 2 Seat (Cradle)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: Bolt cap cover/s missing or damaged

Action: Replace

6 - Low Risk (Finding 4)

Item: Swings - 1 Bay 2 Seat (Cradle)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The bush / bushes is / are showing signs of wear

Action: Monitor for any further deterioration and replace as required

6 - Low Risk (Finding 5)

Item: Swings - 1 Bay 2 Seat (Cradle)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

6 - Low Risk (Finding 1)

Item: Rocking Equipment - Spring Bird
Manufacturer: Ledon

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The end of handgrips and/or footrests have a cross section of less than 15cm² and fail to meet the requirements of BS EN 1176 Part 6

Action: Monitor - No action given the risk assessment

i 6 - Low Risk (Finding 2)

Item: Rocking Equipment - Spring Bird
Manufacturer: Ledon

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: There is some minor damage to the main body

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 3)

Item: Rocking Equipment - Spring Bird
Manufacturer: Ledon

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The paint is flaking off the metalwork

Action: Rub down and re-paint

6 - Low Risk (Finding 4)

Item: Rocking Equipment - Spring Bird
Manufacturer: Ledon

Risk Level: L - Low Risk
Surface: Rubber Tiles



Finding: The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting
Action: Treat any rusting components and repaint

4 - Very Low Risk (Finding 5)

Item: Rocking Equipment - Spring Bird
Manufacturer: Ledon

Risk Level: V - Very Low Risk
Surface: Rubber Tiles



Finding: There is some minor damage to the surface

Action: Monitor for any further deterioration and repair as required

i 6 - Low Risk (Finding 1)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

Action: Monitor for any deterioration (rot) and replace as required

! 12 - Moderate Risk (Finding 2)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: M - Moderate Risk
Surface: Grass Matrix Tiles



Finding: There are areas or parts of the posts x1 that have rotted with evidence of rot in the remaining posts

Action: Replace all affected timbers

i 6 - Low Risk (Finding 3)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



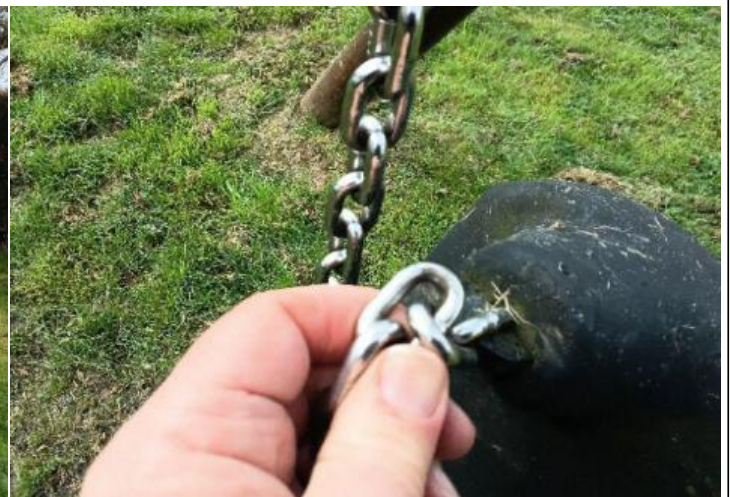
Finding: The seat has minor damage or wear

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 4)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 4 - Very Low Risk (Finding 5)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: V - Very Low Risk
Surface: Grass Matrix Tiles



Finding: Bolt cap cover/s missing or damaged

Action: Replace

i 6 - Low Risk (Finding 6)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The bush / bushes is / are showing signs of wear

Action: Monitor for any further deterioration and replace as required

i 6 - Low Risk (Finding 7)

Item: Swings - 1 Bay 2 Seat (Flat)
Manufacturer: Playdale Playgrounds Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The swing seat connectors have some wear present

Action: Monitor for further deterioration and replace when 40% worn

i 9 - Low Risk (Finding 1)

Item: Rotor Play - Cone Climber
Manufacturer: Tayplay Ltd

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: The rim has been damaged

Action: Repair or replace the item / affected part

i 8 - Low Risk (Finding 1)

Item: Swings - Basket Swing - Type 1
Manufacturer: Hags

Risk Level: L - Low Risk
Surface: Grass Matrix Tiles



Finding: There is some notable evidence of chain wear

Action: Monitor for any further deterioration and replace when 40% worn

i 5 - Very Low Risk (Finding 1)

Item: Multi Use Games Area - Goal End
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Carpet System



Finding: A clearly visible facility sign should be provided in a prominent position with the wording as detailed BS EN 15312- the equipment is not intended for children less than 3 years old- the warning - Do not climb on the framework or nets- the warning - Do not hang on the ring (if provided)- the warning - Do not wear rings or other jewellery- name and telephone number of the administrator- number to call in case of accident

Action: Provide signage to BS EN 15312

i 6 - Low Risk (Finding 2)

Item: Multi Use Games Area - Goal End
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Carpet System



Finding: The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

Action: Treat affected areas and repaint

! 12 - Moderate Risk (Finding 3)

Item: Multi Use Games Area - Goal End
Manufacturer: Not Identified

Risk Level: M - Moderate Risk
Surface: Carpet System



Finding: Parts of the steel on this item have corroded excessively and the metal has perforated in places

Action: Ensure all affected areas are treated and repaired

i 0 - Risk Assessment not Undertaken (Finding 4)

Item: Multi Use Games Area - Goal End
Manufacturer: Not Identified

Risk Level: N - Risk Assessment not Undertaken
Surface: Carpet System



Finding: There is some graffiti present

Action: Remove the graffiti

i 8 - Low Risk (Finding 5)

Item: Multi Use Games Area - Goal End
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Carpet System



Finding: The goal end has been located within the play area and there is some potential for users to be struck by stray balls

Action: Monitor and review risk assessment regularly

5 - Very Low Risk (Finding 6)

Item: Multi Use Games Area - Goal End
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Carpet System



Finding: There is/are finger entrapments in the framework and the item fails to meet the requirements of BS EN 15312 Clause 4.4.2.2 Entrapment of fingers

Action: Monitor - No action given the risk assessment

9 - Low Risk (Finding 1)

Item: Other - Wicker Den
Manufacturer: Natural Feature

Risk Level: L - Low Risk
Surface: Bark Mulch



Finding: There are sharp projecting branches at varying heights which may cause facial or eye injuries

Action: Remove the projecting branches

i 10 - Low Risk (Finding 1)

Item: Wheeled Sports - BMX Track
Manufacturer: Not Identified

Risk Level: L - Low Risk
Surface: Grass



Finding: NOTE - BMX tracks are not currently covered by any specific British or European Standard; comments made in the report are based on the principles of other standards (UCI - BMX Track Guide / BS EN 14974 RPII Guidance) and associated maintenance issues and the area has been risk assessed accordingly

Action: Refer to additional findings

i 5 - Very Low Risk (Finding 2)

Item: Wheeled Sports - BMX Track
Manufacturer: Not Identified

Risk Level: V - Very Low Risk
Surface: Grass



Finding: Signage of the wheeled sports area should be provided as recommended in BS EN 14974; this will include, but not exclusively, the use of the area, a recommendation to wear protective equipment, emergency contact details etc

Action: Provide signage as recommended by BS EN 14974 for wheeled sports areas